See also UPA Microfilm: MF 5750, Series E, Reel 9

> Feliciana Female Collegiate Institute Record Books (Mss. 757, 1088) Inventory

Louisiana and Lower Mississippi Valley Collections Special Collections, Hill Memorial Library Louisiana State University Libraries Baton Rouge, Louisiana State University

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Use of manuscript materials. If you wish to examine items in the manuscript group, please fill out a call slip specifying the materials you wish to see. Consult the Container List for location information needed on the call slip.

Photocopying. Should you wish to request photocopies, please consult a staff member. The existing order and arrangement of unbound materials must be maintained.

Publication. Readers assume full responsibility for compliance with laws regarding copyright, literary property rights, and libel.

Permission to examine archival materials does not constitute permission to publish. Any publication of such materials beyond the limits of fair use requires specific prior written permission. Requests for permission to publish should be addressed in writing to the Head, Public Services, Special Collections, LSU Libraries, Baton Rouge, LA, 70803-3300. When permission to publish is granted, two copies of the publication will be requested for the LLMVC.

Proper acknowledgement of LLMVC materials must be made in any resulting writing or publications. The correct form of citation for this manuscript group is given on the summary page. Copies of scholarly publications based on research in the Louisiana and Lower Mississippi Valley Collections are welcomed.

Summary

| Size. | 6 manuscript volumes and 2 printed volumes | | |
|--------------------------|---|--|--|
| Geographic locations. | East Feliciana Parish, La.; West Feliciana Parish, La. | | |
| Inclusive dates. | 1851-1895 | | |
| Bulk dates. | 1867-1895 | | |
| Language. | English | | |
| Summary. | Records of the Feliciana Female Collegiate Institute, under the direction of Mrs. R. K. Howell. | | |
| Organization. | Arranged chronologically | | |
| Restrictions on access. | If microfilm is available, photocopies must be made from microfilm. | | |
| Related collections. | N/A | | |
| Copyright. | Copyright of the original materials is retained by descendants of the creators in accordance with U.S. copyright law. | | |
| Citation. | Feliciana Female Collegiate Institute Record Books, Mss. 757, 1088, Louisiana and Lower Mississippi Valley Collections, LSU Libraries, Baton Rouge, La. | | |
| Stack location(s). | F:8 | | |
| Also available on: | Microfilm 5750, Series E, Reel 9 | | |

Biographical/Historical Note

The Feliciana Female Collegiate Institute was located in Jackson, East Feliciana Parish, Louisiana, 1867-1877. It was moved to Afton Villa, West Feliciana Parish, and operated there 1877-1884; it was moved back to Jackson in 1884. The Institute was directed by Mrs. Rufus K. Howell, nee Virginia Z. Catlett, and was eventually absorbed into the Louisiana public school system.

Scope and Content Note

Four record books (1867-1881) include accounts with students, copies of receipts for salaries of teachers, and attendance and department records of students. One record book (1880-1888) contains the school's accounts with a merchandising business, J. Freyhan and Company of Bayou Sara, West Feliciana Parish. Records of events at Afton Villa, some recipes, and poems (1887) are entered in a criminal docket book which contains a few criminal court entries for 1851.

Printed volumes include an annual report of the state superintendent of public schools (1874) and a catalog of the Feliciana Female Collegiate Institute (1893).

Collection Description

| Date | Contents | | | |
|--------------------|---|--|--|--|
| 1867-1868 | Vol.1 Record Book Partnership agreement between Virginia Z. Catlett and S. M. McKowen. Record of accounts for school. List of scholars and day of entrance. Accounts with students including students' tuition, board, and incidentals. Statements of income and expenses for school. | | | |
| 1869-1873 | Vol.2 Record Book Ledger of accounts with pupils. List of pupils for 10 th session, Sept. 1873, Jackson, Louisiana. Record of receipts for salaries for teachers. | | | |
| 1873-1875 | Vol.3 Record Book Attendance Record | | | |
| 1880-1881 | Vol.4 Record Book Record of attendance and deportment of students. | | | |
| 1880-1888 | Vol.5Record Book Record of account with J. Freyhan and Co., Bayou Sara, West Feliciana Parish. | | | |
| 1851-1887, 1895 | Vol.6 Record Book Record of events at Afton Villa, 1887. Copied in Criminal docket book, Jackson, with few entries for 1851. Recipes and copies of poetry. | | | |
| | Printed volumes | | | |
| 1875 | Vol.7 Annual report of the state superintendent of public education, William G. Brown, to the General Assembly of Louisiana, for the year 1874. Session of 1875. New Orleans: printed at the Republican Office, 1875. Written on fly-leaf, "Miss V. Z. Catlett, principal, Female Seminary, Jackson, Louisiana, Compliments of George B. Loud, Superintendent, 3 rd Division." | | | |
| 1893 | Vol.8 Catalog of the Feliciana Female Collegiate Institute | | | |

FELICIANA F. C. INSTITUTE RECORD BOOKSMss. 757, 10881851-(1867-1895)LSU Libraries Special Collections

Index Terms

Account books.

Catalogs.

- East Feliciana Parish (La.)
- Education--Louisiana.

Freyhan, J. and Company.

Howell, Rufus K., Mrs.

Howell, Virginia Z.

Recipes.

Universities and colleges--Louisiana.

Women--Education--Louisiana.

Container List

| <u>Stack</u> Location | Box | Folder(s) | Contents (with dates) |
|--------------------------|-----|-----------|--|
| F:8 | | | 6 manuscript volumes: Record Books (1851, 1867-1888) |
| | | | State Superintendent of Public Education Annual Report (1875) |
| | | | Catalog of the Feliciana Female Collegiate Institute (1893) |
| MF:5750, Series E | | Reel 9 | Feliciana F. C. Institute Record Books (1851- 1895) |